



Licensing Committee Minutes

Minutes of the meeting of the Licensing Committee of Wyre Borough Council held on Wednesday 2 November 2016 at the Civic Centre, Poulton-le-Fylde.

Licensing Committee members present:

Councillor M Anderton	Councillor Ormrod
Councillor Barrowclough	Councillor Pimbley
Councillor C Birch	Councillor Robinson
Councillor Bridge	Councillor Smith
Councillor Collinson	Councillor Wilson
Councillor Holden	
Councillor Moon	

Apologies for absence: Councillor Beavers and Matthew Vincent.

Officers present:

C Ferguson, Licensing Manager
M Grimshaw, Senior Solicitor
C Leary, Democratic Services Officer.

Non-members present: None.

Members of the public present: PC2338 A Taylor, PS H Parkinson and H Crawshaw all from Lancashire Police. C Davidson BP Licensing Coordinator, R Botkai Solicitor, Mrs S Hogg Vice Chairman of Kirkland Parish Council and Mrs M McLeod, Kirkland Parish Councillor and Trustee of Kirkland & Catterall Memorial Hall.

No Members of the Press were present.

LIC. 24 Declarations of interest

None.

LIC. 25 Application for a new premises licence for Garstang SF Connect retail unit, Churchtown

The Service Director Health and Wellbeing submitted a report to provide members with information to assist them at a hearing to determine an application

for a new premises licence under the Licensing Act 2003, for the Garstang SF Connect retail unit at the junction of the A6 at Churchtown, Garstang, PR3 0HQ.

Mr Davidson – BP Licensing Coordinator and Mr Botkai – Solicitor were both present at the meeting and spoke to the committee, explaining the discussion that had taken place prior to the hearing with Police Officers and the Kirkland Parish Councillors. They responded to questions asked by Members of the Committee.

The Police and the Parish Councillors were asked if they had any other further information they wished to share with the Licensing Committee. They did not have any further documentation or any further information.

Agreement had been reached between all parties present at the meeting including an additional condition with regard to the application for late night refreshment. This was in addition to the applicant's decision to limit the hours for the sale of alcohol to 06.00 to 23.00 daily.

The Chairman read out the agreed conditions to all present.

Members then retired to consider the application in closed session. The Licensing Committee then reconvened and the Chairman announced the Committee's decision.

RESOLVED that the application for Garstang SF Connect retail unit be granted with conditions.

The Committee decided to grant the premises licence for the licensable activities subject to the conditions outlined in the Committee report and the following times and conditions, in addition to the mandatory conditions attached to the licence under the Licensing Act 2003:

Times

Supply of alcohol (off the premises) – Monday to Sunday 06.00 to 23.00

Supply of Late Night Refreshment- - Monday to Sunday 23.00 to 05.00

Opening hours of the premises –Monday to Sunday 00.00 to 00.00

The sale of hot drinks is unconditioned; however the sale of hot food under the licensable activity, Late Night Refreshment is conditioned thus:

Hot food will be available Monday to Sunday between 23.00 and 05.00 and will cease on the date being 8 months from the date the store opened for trade.

Additional Conditions:

A CCTV system will be installed and be fit for purpose.

The CCTV system shall be capable of producing immediate copies of recordings on site. Copies of recordings will either be recorded on good quality video tape or digitally onto CD/DVD or other equivalent medium.

Any recording shall be retained and stored in a suitable and secure manner for a minimum of 28 days and shall be made available, subject to compliance with

Data Protection legislation, to the police, on request.

The CCTV will incorporate a camera covering the entrance door and the alcohol display areas and will be capable of providing an image which is regarded as identification standard. The precise locations of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police periodically. The system will display, on any recording, the correct time and date of the recording.

A system will be in place to maintain the quality of the recorded image and a complete audit trail maintained.

The CCTV system will be maintained as to be fully operational throughout the hours that the premises are open for any licensable activity.

All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:

- Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- Refresher/reinforcement training at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

At least one personal licence holder will be available (this does not mean necessarily present at the premises) at all times that alcohol is on sale.

All cashiers shall be trained to record refusals of sales of alcohol in a refusals book/register. The book/register will contain:

- details of the time and date the refusal was made;
- the identity of the staff member refusing the sale;
- details of the alcohol the person attempted to purchase.

This book/register will be available for inspection by a police officer or other authorised officer on request.

An incident book/register shall be maintained to record:

- all incidents of crime and disorder occurring at the premises;
- details of occasions when the police are called to the premises.

This book/register will be available for inspection by a police officer or other authorised officer on request.

Reasons for the Decision

➤ The Committee noted that the police had withdrawn their objection to the application following agreement by the applicant to limit the sale of alcohol to between 06.00 and 23.00. In addition, the applicant also agreed to trial the sale of

hot food for a period of 8 months. The Committee also noted that Mrs Hogg and Mrs McLeod were no longer objecting to the application.

- The Committee understood that the premises will be monitored during the period of trial, by the Police and Licensing Authority. If there have been no issues with the sale of hot food during the 8 month trial period, so as to undermine the licensing objectives, an application to vary the licence could be received to allow the sale of hot food to continue alongside the sale of hot drinks.
- After taking all the circumstances into account, the Committee considered that the revised application and additional conditions offered by the applicant were reasonable and appropriate for the promotion of the Licensing Objectives.

The meeting started at 6.30pm and finished at 7.30pm

Date of Publication: Tuesday 8 November 2016

arm/rg/lic/min/16/0211